



ITMA XIII

To: J. Clark Kelso, Chief Information Officer
State of California

From: Information Technology Management Academy XIII

Subject: Skills Gap Survey Report

On behalf of Information Technology Management Academy XIII (ITMA XIII), we are pleased to provide you with the final report of our class project: *Bringing the Future of State IT Into Focus: A Skills Survey and Gap Report*. This report represents 80 percent of the 'states IT workforce and provides timely and valuable data to departments for assistance in developing their departmental succession plans. This information can be used to meet the needs of Goal 5 Objective 1 of the California IT Strategic Plan.

One of the actions under this objective is for the State CIO to request an inventory for the next four years of the IT skills needed statewide and a corresponding gap analysis of the state workforce skills projected to be available. Our report fulfills this action plan and we would like to present this information to department CIO's at the next IT Council Meeting on July 28th. With this in mind, we are requesting your review and final approval of the report by July 21st, in order to allow time to prepare for the IT Council Meeting.

Finally, we would like to take this opportunity to thank you and your staff for all of your support and assistance with the ITMA XIII project. The collaboration between was key to the success of the project and our class. It is this type of collaboration that will ensure successful implementation of your vision in the future.

If you have any questions regarding the report or would like to discuss any issues, feel free to contact us.

Sincerely,
Chris Caietti/George Akiyama
ITMA XIII Project Managers

Cc: Claudina Nevis
Caroline Cabias
ITMA XIII Class Sponsors
ITMA XIII Class Managers
ITMA XIII Class Members