



OFFICE OF THE STATE CHIEF INFORMATION OFFICER

J. Clark Kelso
Chief Information Officer

April 6, 2005

To: Agency Information Officers,
Chief Information Officers,
Data Center Directors,
IT Council Members and
Information Security Officers

The Information Technology Managers Academy XII (ITMA XII) together with the Human Resources Information Technology Council Committee requests your participation in the ***IT Skills, Knowledge, and Abilities (KSA) Validation Survey***. This survey supports the professional development of state technology personnel as outlined in the California IT Strategic Plan, Goal 5 Objective 2:

"The State will develop and support a robust technology training program focused on leadership, project management, acquisition management, systems management, application development and the skills necessary to support new technologies".

The draft KSAs developed from a number of sources including a 1999 Department of Personnel Administration classification study and subsequent work with a Unit 1 Labor Management Committee were used to compile this ITMA XII survey. We will use your survey results to validate the KSAs and to develop the IT Training Curriculum for the State's IT Workforce.

Please encourage your IT managers and supervisors to complete and submit this survey by **April 22, 2005**. The survey is located at <http://itmasurvey.cio.ca.gov>. Instructions and contact information are available on this web site. We request your participation in any or all of the eleven IT functional areas applicable to your department. Full participation is critical for achieving technical excellence for our IT workforce.

ITMA XII will present the completed Training Curriculum to the HR IT Council Committee in late June 2005.

Thank you in advance for your support and participation.

A handwritten signature in black ink, appearing to read "J. Clark Kelso".

J. Clark Kelso
Chief Information Officer
State of California