



State Portal Steering Committee Meeting

Summary Minutes

Meeting Date: **April 15, 2005** Meeting Time: **1:00 – 3:00 pm** Meeting Location: **OPR Room 202**

Attendees:

Committee members: Joan Borucki, Will Bush, David M. Carlisle, M.D., Gary Clark, Davood Ghods, Michael Kassis, J. Clark Kelso, Bernard Soriano, Kelvin Pye, Charlene Zettel

Alternate members: Kristine Ogilvie

Others: Denise Blair, Paul Benedetto, Lee Macklin, Claudina Nevis, Karen Edson, Deborah Schwartz, Bibi Williams

Absent members: Ann Barsotti, Tom Dolce, Daniel Gullahorn, John Jewell, Robert Quigley, Larry Toliver

Topic	Discussion Highlights	Action	Action Assignment
I. Meeting Minutes		Approved 3/18 minutes	
II. <i>California State Portal Plan</i>	Karen Edson introduced Debbie Schwartz who is working full time on the California Research Bureau (CRB) Portal Plan framework document		
III. DMV Portal project status update	<ul style="list-style-type: none"> • Bernard Soriano announced they had first Portal project meeting with the DMV executive team • Joan Borucki stated DMV is getting a lot of inquiries regarding the State and the DMV Portal projects 		The State needs a Privacy policy / Assigned to State's Privacy Officer?
IV. Portal Governance	<ol style="list-style-type: none"> 1. Outstanding State Portal questions: <ul style="list-style-type: none"> • Where should Portal business policy questions be directed? • What languages should be supported? 2. Enterprise Architecture (EA) needs <ul style="list-style-type: none"> • Clark Kelso provided a brief EA update • Clark will brief the Cabinet on the need for a CA Enterprise Architecture (EA) developed by IT with significant business input and participation 		<ol style="list-style-type: none"> 1. Clark will distribute the EA framework document to committee members 2. Need an example of a working federated portal model 3. Clark will ask Wells Fargo CIO to present to committee how his organization moved from brick & mortar

Topic	Discussion Highlights	Action	Action Assignment
			to eServices
V. Departmental projects	Clark discussed the EA priority segments needed to support the IT Strategic Plan: 1. Portal segment 2. ERP segment		
Open Discussion		.	
VI. Next steps	Date: April 29/ 05 from 1 to 3:00 P.M. Location: OPR room 202		
VII. Adjourn	Meeting adjourned @ 2:20__ P.M._____		