

Information Organization, Usability, Currency, and Accessibility

Meeting Minutes

March 20, 2007

Next meeting: April 3 2007, 9-11 AM, 900 N St, Room 340

I. State Librarian Follow-Up – Susan Hildreth

Susan plans to attend IOUCA meetings for a while. She had conversations with Andrew and Clark about the role of IOUCA. We will work closely with eServices and act as a sounding board and test area for policies.

eServices is in the process of updating Webtools. eServices would like IOUCA to review the updated site for omissions, errors, etc.

- Action item: Kris will check to see if eServices has both versions of Webtools so that IOUCA can compare the two.

Sharepoint or an eRoom for IOUCA review would be ideal. DTS is working on a Sharepoint solution for eServices, which will be coming out in the next few weeks. IOUCA may be able to use it in tandem with eServices.

II. IT Forum – Richard Bietz

There are currently two online forums for IT folks within state government – Webdev Forum and IT Forum. Claudina asked IOUCA to draft language as to who could use the IT Forum (owned by the OCIO). Richard is the administrator of the IT Forum. It was created as a statewide forum for IT professionals to communicate and discuss issues. Originally the Forum was limited to state employees because contracts and contracting issues, and possible sensitive topics were discussed on the Forum. To use the Forum, it was necessary to have a ca.gov email address.

IOUCA wanted a section on the Forum and had topics added to the IT Forum. IOUCA wanted to allow some contractor access. This created a couple of issues: 1) discussions might be sensitive or concern contracts; and 2) it would require a manual approval process. It would require some form of authentication to prove that the person is who she says she is. A possible solution would be to move IOUCA strings to the Webdev Forum.

Richard created the Webdev Forum, which linked off the IT Forum. eServices is now the owner and manager of the Webdev Forum. David G. noted that the military handled similar issues through sponsorship; the person without a .mil email address who requested access was required to have a sponsor. The sponsor was responsible for authenticating the person and vouching for why the person needs the info.

- NB: If IOUCA content is moved to the Webdev Forum, this becomes an eServices decision not an OCIO decision.

Contractors can be a valuable source of information and expertise.

- Consensus: IOUCA is more appropriate on Webdev Forum not the IT Forum.

- Action Item: Kris will talk with eServices about adding IOUCA stuff to the Webdev Forum. Richard is available if needed.
- NB: Private messaging option is turned on in the Webdev Forum, but not in the IT Forum.

III. State CIO's Website Refresh – Donna/Debbie/Anamarie

Target go live date is April 2, 2007. Many of the pages have been converted. Clark and Claudina will review the pages before the site goes live.

Susan noted that the State Library target for web refresh is in early May.