

California Information Technology Strategic Plan

Portal Steering Committee

January 13, 2006, 1 p.m. – 3 p.m.

McGeorge, Seminar Rooms 9 & 10, 3455 5th Avenue (OK to park in parking lot)

- AGENDA -

Time:

- | | | | |
|----|------|--|--|
| 5 | I. | Welcome new members (<i>page 7</i>)
Approve Committee Minutes: 10/14/05 Meeting (<i>page 5</i>) | Clark Kelso |
| 5 | | Review: Portal Steering Committee Recommendations: October 14
<i>See Attached page 3</i> | Clark Kelso |
| 10 | II. | Service Oriented Architecture (SOA) <ul style="list-style-type: none">• Review: Review Board SOA Recommendations:
<i>December 9 /See Attached page 4</i>• Identify Authentication & Privacy (IAP) Subcommittee:
SCO, DMV, DCA, EDD, SOS, DOJ, DTS, ? | Clark Kelso |
| 10 | III. | California State Portal:
Framework Document Update
Info Org, Usability, Currency & Accessibility Working Group | John Jewell
&
Clark Kelso |
| 10 | IV. | DTS Portal Transition Strategy (Adopted Recommendation # 5)
Mandatory Usage discussion | PK Agarwal
Clark Kelso |
| 15 | V. | Proposed State Portal Legislation | Clark Kelso |
| 5 | VI. | Next Steps:
New Recommendations from Portal Steering Committee?
Portal Steering Committee meeting April 14
Review Board meeting Agenda items for February 10? | Clark Kelso |
| | VII. | Adjourn | Clark Kelso |

2005 IT Strategic Plan

Goal 1: Make Government Services More Accessible to Citizens and State Clients
The State will complete a customer-focused, technology-enabled transformation in service delivery to improve the accessibility, value and cost-effectiveness of services, benefits and information provided to the public, businesses, other government agencies and state employees.

Objective 1- Develop A Foundation For Transforming Government

The State will implement an enabling management and technical foundation for the transformation of government, making the technical solution implementation process more customer-focused, strategic, efficient, and economical.

The essential ingredients of this foundation include:

- Leadership focused on the redesign of business processes and the exploration and application of technologies across organizational boundaries to improve efficiency, interoperability, and cross-organizational program integration.
- A governance process for evaluating government needs and challenges across organizational boundaries and prioritizing those initiatives with a high return on investment and public acceptance.
- Common business processes that facilitate interoperability and data sharing.
- Shared applications, architectures and code.
- Streamlined project development, management and implementation to capture early benefits and encourage transformation.
- State workforce skilled in implementing industry best practices.

A key driving force for this transformation will be a federated ownership and development architecture for the State's presence on the Internet. Other objectives and action items throughout this plan will also contribute to the essential ingredients listed above.

Actions 1, 2, 3, ...

Action 4. The California Portal Steering Committee will guide development of a new infrastructure to support the State's presence on the Internet including: (a) identification and design of shared services; (b) definition of the technical architecture and governance process; (c) identification of additional projects to leverage shared resources; and (d) by July 2006, approval of the first architecture for the State's Internet infrastructure.

Objective 2- Leverage Services between State Agencies, Federal and Local Government And Promote Interagency and Intergovernmental Data Sharing

State Portal Steering Committee Recommendations – October 14, 2005

At its most recent meeting on October, the Portal Steering Committee made the following recommendations regarding development of a new State Portal:

Recommendation 1 (Governance & Architecture): The State should adopt a “federated” management and governance approach to the development and maintenance of the State’s Internet presence.

Recommendation 2 (Service Centers): With leadership provided by cross-agency working groups organized around a few high-level governmental functions, the State should develop and maintain one or more “Service Centers” (including a State-level “California Service Center”) that assist users in navigating quickly to desired government information and services.

Recommendation 3 (Shared Services): The State CIO should begin conversations with the State Portal Review Board and appropriate agencies to identify specific shared services that should be developed for the State’s web presence. The list of specific shared services should be brought back to the State Portal Steering Committee for its consideration and action.

Recommendation 4 (State Banner): The State CIO, with advice from the Portal Steering Committee, should adopt a new banner for State web pages that uses less space and facilitates co-branding with State agencies and departments.

Recommendation 5 (Transition Planning): Planning to transition away from the existing State Portal hardware and applications should begin immediately in anticipation of the federated, shared-services architecture recommended above. Current clients and agencies which rely upon that existing hardware and applications infrastructure should begin appropriate transition planning with the assistance of the Department of Technology Services.

Current customers that take full advantage of the State Portal’s web hosting services:

- California Film Commission
- Commerce & Economic Development Program
- First Lady’s Office
- Governor’s Office
- I-Bank
- MyCalifornia
- Office of HIPPA Implementation
- State CIO
- Tourism
- State Bar of California

State Portal Review Board
Conceptual Adoption of “Service Oriented Architecture”
December 9, 2005

At its October 14, 2005, meeting, the Portal Steering Committee recommended that the State adopt a “‘federated’ governance and management approach to the development and maintenance of the State’s Internet presence.” That recommendation recognized the value of keeping most Internet development and maintenance activity close to individual business units responsible for program operations while deriving efficiencies from the development of “shared services” for functions that are common to most agencies (e.g., Identity and Authentication Services, Payment Processes, Collections Management, Hosting Services). In a shared services environment, a few individual departments would be assigned responsibility for developing and maintaining one or more of the shared services and making sure that those services are available to all other departments.

A shared services architecture can function effectively and smoothly only if there is a general State web enterprise architecture that defines at a high level how individual departmental web sites can interoperate with the shared services. To begin the process of establishing that shared services architecture, the Portal Review Board takes the following actions:

- **The Portal Review Board hereby approves in concept the development of a “Service Oriented Architecture (SOA)” to govern the shared services components of the State’s Internet presence;**
- **The Portal Review Board hereby refers the Draft Service Oriented Architecture (November 30, 2005) developed by the State CIO’s Enterprise Architecture staff to the Enterprise Architecture Committee of the Information Technology Council for its review, comment and approval; and,**
- **The Portal Review Board hereby declares its intention to begin the process of identifying departments which are prepared to take on the development of shared services pursuant to a Service Oriented Architecture.**



State Portal Steering Committee Meeting
Summary Minutes

Meeting Date: **October 14, 2005** Meeting Time: **1:00 – 3:00 pm** Meeting Location: **900 N Street Room 340**

Attendees:

Committee members: Joan Borucki, Will Bush, David M. Carlisle, John Jewell, J. Clark Kelso, Karen Johnson, Charlene Zettel,

Alternate members: John Harrigan, Pam Harris

Others: Claudina Nevis, Deborah Schwartz, Steve Clemons, Gary Artein-Kerslake, Carol Fieldhouse, Davood Ghods, Dave Dawson, Michael Liang, Joanne McNabb, Kelvin Pye, Bernard Soriano.

Absent members: PK.Agarwal, M.D., Gary Clark, Jimmy Orr, John Rea, Wayne Strumpfer

Topic	Discussion Highlights	Action	Action Assignment
I. Meeting Minutes Review Board & Role Committee discussion	Clark discussed need to stand up the Portal Review Board that will support the Committee by meeting monthly	Approved: 7/8 Committee Meeting Minutes	
New Item	Clark Kelso led discussion of the previously distributed <i>Creating a more sustainable State WEB presence</i> (see attached document). Some minor edits to the document were made with input from all present at the meeting.	1. Committee agreed to its role as defined in the 2005 Strategic Plan Goal 1.1.4 (see below). 2. Document Decisions 1, 2, 4, 5 were approved by the committee.	1. Hold Decision 3 for discussion at the next committee meeting in January. 2. Clark to distribute updated document and develop a <i>Shared Services List</i> for discussion with the Review Board and then present to Committee in January. 3. Claudina to visit Archives to locate design documentation from MyCa implementation.

Topic	Discussion Highlights	Action	Action Assignment
II. <i>California State Portal</i>	John Jewell reported very briefly for the California Research Bureau (CRB) and distributed its copy of <i>Building a Common Vision</i> document		
III. Projects: 1. FTB 2. DMV 3. DHS 4. State Library 5. Common Business Systems	FTB proposed new banner was reviewed and Clark had a general discussion about several departmental portals (web redesign) under way	More	
IV. Communities of Interest	No time for this discussion		
V. Next steps	The next meeting will be for the Review Board on: November 7 from 1-3 P.M. Location: 900 N Street Room 340 or new location if funding is available		
VII. Adjourn	Meeting adjourned @ 3:05 <u>P.M.</u>		

2005 IT Strategic Plan

Goal 1 Objective 1 Action 4

The California Portal Steering Committee will guide development of a new infrastructure to support the State's presence on the Internet including: (a) identification and design of shared services; (b) definition of the technical architecture and governance process; (c) identification of additional projects to leverage shared resources; and (d) by July 2006, approval of the first architecture for the State's Internet infrastructure.

California Portal Steering Committee

Members as of January 11, 2006

1. **PK Agarwal, Director, Department of Technology Services**
2. **Vince Brown, Chief Deputy Director, Department of Finance**
3. **Will Bush, Franchise Tax Board**
4. **Catherine Campisi, Director, Department of Rehabilitation**
5. **David M. Carlisle, M.D., Ph.D., Director, Office of Statewide Health Planning and Development**
6. **Gary Clarke, Chief Information Officer, State Bar**
7. **Pat Henning, Director, EDD**
8. **John Jewell, Head Librarian, California State Library**
9. **Karen Johnson, Deputy Director of Administration, Board of Equalization**
10. **J. Clark Kelso, State Chief Information Officer, Committee Chairperson**
11. **Ken Miyao, Director, Department of Motor Vehicles**
12. **Mike Navarro, Director, Department of Personnel Administration**
13. **Jimmy Orr, Chief Deputy Director of Communications, Governor's Office**
14. **John Rea, Department of Industrial Relations, Chief Deputy Director and Acting Director.**
15. **Sandra Shewry, Director, Department of Health Services**
16. **Floyd Shimomura, State Personnel Board, Executive Officer**
17. **Nick Smith, Deputy Controller, State Controller's Office**
18. **Wayne Strumpfer, acting Commissioner, Corporations**
19. **Charlene Zettel, Director, Department of Consumer Affairs**

Alternate Members

1. **Laura Aguilera, SPB**
2. **Richard A. Devylder, DOR**
3. **Pam Harris, EDD**
4. **Kristine Ogilvie, State Library**
5. **Daryll Tsujihara, DPA**

Committee Representation View

1. Governor's Office,
2. State CIO,
3. State Library,
4. State Bar,
5. DMV,
6. Corporations,
7. DCA,
8. OSHPD,
9. EDD,
10. SCO,
11. DTS,
12. FTB,
13. DIR,
14. BOE,
15. DPA,
16. SPB,
17. DHS,
18. DOR,
19. DOF

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